

## **Annex 1**

### **Qualifications, Responsibilities, Nomination and Election of IAASTD Co-Chairs**

#### **Qualifications**

- well respected in field of expertise;
- capacity to facilitate a complicated process;
- demonstrated intellectual leadership;
- ability to inspire unity among stakeholders;
- impartiality on contentious issues, such as genetically modified organisms;
- commitment to allocate at least 30% of their time over the 3 years of the IAASTD process;
- ability to co-chair intergovernmental meetings (i.e., the plenary meetings) and multi-stakeholder Bureau meetings;
- ability to chair multi-disciplinary scientific meetings;
- politically astute;
- fluency in English; with excellent ability to communicate, verbally and in writing;
- experience with international and/or assessment processes; and
- literacy across both natural and social sciences.

Due consideration should be given to a balance of gender, geography and area of expertise in election of the Co-chairs.

#### **Responsibilities**

The co-chairs will chair the:

- global and sub-global design meetings;
- author meetings (at least for the global assessment);
- multi-stakeholder Bureau meetings; and
- intergovernmental Plenary Sessions.

The co-chairs, along with the director of the secretariat, will:

- provide intellectual leadership to the authors throughout the preparation and peer-review of the global and sub-global assessment reports and during to author meetings;
- ensure that the assessment is evidence-based and not influenced by ideologies or value-systems.
- read and advise on all drafts of the global and sub-global assessments;
- be responsible for drafting, in collaboration with the director of the secretariat and chapter lead authors, the summary for decision-makers;
- play a key role in outreach and communication, e.g., interface with the media and presenters at international workshops and conferences;
- be expected to work for consensus among all stakeholders in the Bureau, and if a vote is needed to work for consensus among all participating Governments;

In the absence of a co-chair during a meeting or any part thereof, chairing responsibilities will devolve to the director of secretariat.

#### **Nomination Process**

Please submit nominations **prior to 29 October 2004** with curriculum vitae (maximum 4 pages with 10-line summary at top of first page) via email to:

[rwatson@worldbank.org](mailto:rwatson@worldbank.org) with copy to [bmcintyre@worldbank.org](mailto:bmcintyre@worldbank.org), [nalini.sharma@unep.org](mailto:nalini.sharma@unep.org), and [anna.stabrawa@unep.org](mailto:anna.stabrawa@unep.org)

Each Bureau member shall be restricted to nominating two people.

#### **Election**

- The screening committee will provide a short-list to the Bureau by 10 November 2004.
- The Bureau will be expected to make a decision on co-chairs by email prior to 1 December 2004.